

**OAKVIEW SQUARE RENTAL APPLICATION**  
50440 Oakview Drive Chesterfield, MI 48047 (586) 598-0300  
**PROVIDING A CLEAN AND QUIET LIVING ATMOSPHERE**

Date \_\_\_\_\_

Property Address _____	Number of persons to occupy apt. _____
Term of lease _____	Rental rate _____
Applicant's name _____	Birthday _____
Co-Applicant's name _____	Birthday _____
Present Address _____	Phone Number _____
Children's Name(s) _____	Ages _____
Present Landlord _____	Who to Contact _____
Address _____	Phone Number _____
If you have lived there less than five years what was your previous address	
_____	
_____	

**APPLICANT'S EMPLOYMENT INFORMATION**

Applicant's Employment _____	How long? _____
Address _____	Who to contact to verify employment _____
Phone # _____	Position _____
Monthly Gross Income _____	Social Security # _____

**CO-APPLICANT'S EMPLOYMENT INFORMATION**

Co-Applicant's Employment _____	How long? _____
Address _____	Who to contact to verify employment _____
Phone # _____	Position _____
Monthly Gross Income _____	Social Security # _____

**APPLICANT'S BANKING INFORMATION**

Applicant banks at _____	Branch _____
Checking Account Number _____	Savings Account Number _____

Name of Nearest relative not living with you \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

**IN MAKING THIS APPLICATION IT IS MUTUALLY AGREED BETWEEN CLAIRRIDGE ESTATES APARTMENTS AND THE PROPOSED TENANT**

- (1) Possession of a Clairridge Estates Apartment will not be given to the applicant until this application has been verified and approved by the landlord
- (2) The landlord will either accept or reject the application within five days from the date of application. If accepted the deposit will be credited toward of the first month's rent. If rejected the deposit will be returned to the applicant. The applicant waives any claim of damages relating to non-acceptance of this application. The landlord may reject the application without stating the reason for the rejection.
- (3) If the balance of the first's months rent and security deposit are not paid within five days after the application is accepted, the deposit will be forfeited to the landlord as liquidated damages.
- (4) The applicant and any co-applicant are required to disclose any felony convictions and the nature of the conviction and sentence imposed.
- (5) If the applicant requires a pet for assisted living, supporting documentation must be provided with this application.
- (6) There is a non-refundable Qualification fee of \$20.00 due with application.
- (7) We must have a copy of Drivers license and Social Security card at the time of application, for applicant and any co-applicant.
- (8) Deposit fee returned only if application is rejected by the landlord, otherwise no refund under any circumstances.
- (9) The Applicant and any co-applicant by signature below, consent to verification by Landlord of the information on this application including contact with credit reporting agencies, employers, former landlords.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Make of Automobile

\_\_\_\_\_  
License Plate Number

\_\_\_\_\_  
Application was taken by

\_\_\_\_\_  
Date

## Consent to Background Check

I authorize Oakview Square Apartments to obtain information about me from my credit sources, current and previous landlords and employers. I authorize my credit sources, current and previous landlords and employers to disclose to Oakview Square Apartments such information about me as Oakview Square Apartments may request. I understand that I will be required to submit a copy of my driver's license and social security card.

Have you ever been convicted of a felony  Yes  No

If Yes, Please Explain: \_\_\_\_\_

Failure to report a felony will result in termination of lease.

If you have a disability such as hearing or vision and require a dog, documentation of this requirement must be submitted with your application.

I have read the above criteria and accept the above terms.

\_\_\_\_\_ Applicant Signature

# Qualification

Oakview Square Apartment applications are judged solely on the following criteria, it has been a long-standing policy to practice equal opportunity housing for renters:

1. Monthly Income  
For one person's income, the monthly income shall be four (3.5) times the rental rate gross (before taxes) per month. Combining more than one income to satisfy the income requirement is not allowed.
2. Length of Time on the Job  
The guideline for length of time on the job is one year.
3. Payment History  
Must have established credit demonstrating an ability to make timely payments. A credit report is used for this purpose.
4. Rental History (If Available)  
We will obtain a rental history from your current landlord to insure that your rental payments were made in a timely fashion.
5. Number of Occupants per unit  
A one bedroom unit may have a maximum of two occupants and a two bedroom unit may have a maximum of four occupants.
6. We do not accept co-signers.